

CFFU ACTION PLAN WORKSHEET 2009

Position/Activity/Chair/Committee:

Proctor Award Chairman

Name:

Jim Kelley

Description/Purpose:

Encourage the CFFU membership to seek the Proctor Award. Carefully review any applicant for the award to assure total and complete adherence with the Proctor Award requirements.

Tasks and Activities:

1. Explain the Proctor Award before the general membership at least once a year.
2. Write an article on the Proctor Award for On The Fly at least once a year.
3. Carefully review any applicant for the Proctor Award in conjunction with at least two other CFFU members selected by the Proctor Award Chairperson for complete and total adherence with the requirements of the Proctor Award.
4. Recommend any Proctor Award recipient to the CFFU Board for approval.
5. With the approval of the CFFU Board, purchase the Proctor Award for the recipient.
6. Jointly with the CFFU President, present the Proctor Award to the recipient at the annual dinner.

Resource Requirements		Cost
1.		
2.		
3.		
4.		
5.		